

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: January 7, 2015 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, January 7th, 2015 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Vice President Jim Kukowski, Secretary Jon Vold, Treasurer Darrel Johnson, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. None were absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Engineer Blake Carlson (WSN), Engineer Nate Dalager(HDR), Attorney Jeff Hane, and Engineer Kelly Bengtson (KCHD).

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from December 3, 2014. Today's meeting agenda and the minutes of the December 3, 2014 regular meeting were approved upon a **motion** by Olsonawski, **second** by Brazier, and **unanimous vote** of the Managers.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and checks and deposit detail.

The treasurer's report was then approved upon a **motion** by Kukowski, a **second** by Johnson, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Plans;

- **Lower Red River WRAP** - The MPCA is working to complete a 'Stressor ID' report which is needed in order to complete the next phase of the WRAP. This is scheduled to be done by the end of April, 2015. The Snake, Joe, Two Rivers Joint Powers Board will need to meet at that time for their annual meeting and to be updated on the WRAP.
- **Two Rivers WRAP** - The MPCA collected fish, invertebrate, and water quality data in 2014 and are crunching the numbers. In addition, the MPCA in 2015 will need to perform the 'Stressor ID' work, and the DNR will need to do the stream geomorphology work.

RRWMB: Money reported on the activities of the Red River Watershed Management Board, including their endorsement of the surface water drainage study, potential project funding through the NRCS, and the upcoming MN legislative session.

TRWD Projects & Ditches: Surveys were completed in 2014 on Kittson County Ditch #7 and on Judicial Ditch #10 main. District Technician Thompson is in the process of drawing them up in order to analyze the data and make recommendations regarding maintenance of these systems.

Klondike Clean Water Retention Prj. #11:

- Funding – potential funding options are being considered, including the MN Legislature for bonding, USDA, FDRWG, Clean Water Grants, DNR grants, USFWS, FEMA, and various other programs.
 - Loan – Under MN law, a Watershed District can seek a loan for up to \$2 million. This may be necessary as we get further along with the project in order to be able to make payments to contractors in a timely manner. At some point the Board of Managers will need to determine the details of seeking such a loan.
- USDA / CRP - A letter has been sent to the USDA Farm Service Agency seeking clarification to the Conservation Reserve Program rules and how they apply to local units of government. This was sent in early December 2014 but no reply has been received as yet.
- Engineer Nate Dalager presented preliminary plans he has prepared regarding the inlet structures, inlet ditch, outlet structures, dike, emergency spillway, and other project features. He also discussed options on how the Quick project and the KCWRP#11 could be tied together.
- Big Swamp Project Work Team – A report was given regarding the last meeting of the ‘Design Team’ and the ‘NRE Team’. The next meeting is scheduled to be held on January 14th, 2015.

Springbrook PL 566 Project #10: A permit application to the US Army Corps of Engineers may need to be submitted for the proposed phase 2 work. Discussion with the USACE will be held and clarification will be sought.

FEMA Floodplain Mapping: Correspondence has been received from FEMA regarding the comments that the District submitted to FEMA in August of 2013. FEMA has asked that we supply background information on the comments that were submitted for the Roseau County floodplain mapping effort. There has not been any progress on the comments the TRWD submitted for the Kittson County maps.

Pay Equity Report: Every 3 years the District is required to submit a pay equity report to the State of Minnesota detailing job classifications, pay, and grade. Upon a **motion** by Kukowski, **second** by Johnson, and **unanimous vote**, the 2015 pay equity report was approved and the Administrator was directed to submit it to the State.

Training: District Technician Thompson requested to attend a survey training class. Cost of the registration, lodging and mileage is estimated at \$1200. Upon a **motion** by Kukowski, **second** by Vold, and **unanimous vote**, the request was approved.

Attorney’s Report:

Attorney Jeff Hane of Brink, Sobolik, Severson, Malm, & Albright, P.A., gave an Attorney’s report regarding the following items:

Klondike Clean Water Retention Prj. #11: Hane reported on progress of purchasing land rights for the project. Purchase agreements have been signed and the District is in various stages of closing on the Scanlon, Christian, and East Farms properties. Regarding the Nelson property, a purchase agreement has been signed however in a title search Hane has discovered there is a mortgage on the land, and is seeking to list this mortgage to be subordinate to our easement on the recorded deed. The Board of Managers is not willing to pay any funds to Nelson until this matter is cleared up. Once a ‘recognition of easement’ is signed by the lending company, the District will make the easement payment to Nelson.

Enforcement Actions: Hane reported on enforcement letters regarding 1) a gravel lease agreement regarding lands at the Ross #7 Impoundment, and 2) permit enforcement actions.

Kittson Co. Highway Department: Engineer Kelly Bengtson was in attendance to discuss a permit application for the reconstruction of Kittson County State Aid Highway #14. A permit application is pending for this project and is under review by the permit committee.

Permits:

The Board acted on the following permits.

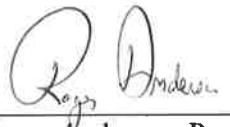
<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2014-78	KCHD	CSAH 14	Road Improvement	sent to committee
2014-79	Bradley Kulyk	Poppleton 24	Field Crossing	sent to committee
2014-58	Davis Twp	Davis 34-35	texas crossing	tabled more info

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Jon Vold, Secretary



Roger Anderson, President

